**RESUME**

**Rimpy Bhandari**

House no. 61/1,subhash nagar manimajra chandigarh, 9780787693

**E-Mail**: rimpybhandari1995@gmail.com

**CARRER OBJECTIVE:**

To work in a challenging and professionally competent environment and utilize my technical and communication skills along with dedicated desire of learning to benefit my organization and consistent professional growth.

**ACADEMIC QUALIFICATION:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Examination** | **School/College** | **Board/University** | **% of Marks** | **Year** |
| B.ba(Bachlor in busines admnistration) | Post graduation government college sec11chandigarh | Panjab University, chandigarh | 66.2% | 2013-2016 |
| 12th | St. Soldier international  High school. Sec, 28 chandigarh | C.B.S.E | 65.2% | 2013 |
| 10th | St.Xavier high school  Sec,20 pkl | I.C.S.E | 70% | 2011 |

**EXPERIENCE:**

**currently working as-**  ANALYST in ECLERX SERVICES PVT. LTD., DLF IT PARK CHANDIGARH.

**JOB RESPONSIBILITIES**:-

* Ensuring that the target is met on daily basis (personal as well as by other team members).
* Insisting customer and resolving issues over phone
* maintaining data on daily basis of every activies

**STRENGTHS:**

* Good communication skills.
* Positive Attitude towards work.
* Can work effectively in team, as well as individually.
* Good grasping power.
* Capable of performing under stress..

**PERSONAL DETAILS:**

**Father’s Name :** Mr. Rajender singh

**Mother’s Name :** Mrs. Rukmani devi

**Nationality :** Indian

**Date of Birth :** 12, Dec 1995

**Language Proficiency :** English, Hindi, Punjabi.

**Hobbies :** Travelling, Listening music, Reading novels.

**DECLARATION:**

I hereby declare that the particulars given herein are true and complete to the best of my knowledge and belief.

Place: Chandigarh RIMPY BHANDARI